

MERIFIELD ACRES LANDOWNERS' ASSOCIATION
P O Box 70
Clarksville, Virginia 23927

attachment 2
Merifield, Inc.

www.kerrlake.com/mala
mala@kerrlake.com

2007-2008 Officers
Ben Jackson, President
Mike Cottrell, Vice President
Greg Sansing, Treasurer
Cathy D'Amato, Secretary

Date
Mr./Ms.
PO Box/Street Address
Clarksville, VA 23927

Dear Mr. /Ms.:

By the attached letter, Merifield Acres Landowners' Association (MALA) notified you of a tree on your lot (unit __, lot __) that poses a potential danger to the users of MALA property. You did not respond to that letter (*or you responded that you will not remove the tree*). This letter is to notify you that the tree continues to pose a danger because (*of falling limbs or the potential that the tree will fall on MALA property*). If we have not heard from you with your plan to promptly remove the tree within ten (10) days of the signed return receipt confirming that you received this letter, MALA will seek a Court Order to have the tree removed. MALA will also seek reimbursement for our expense in dealing with this matter as well as attorney fees.

It is our sincere desire that you take prompt action to remove the subject tree and notify me of your intentions to do so as soon as possible, but no later than the deadline noted above.

Sincerely,

(Name), President
Merifield Acres Landowners' Association
(Address)
(Telephone Number)

attachment:
first notification letter

cc:
(If addressee is part-time resident,
mail also to alternate address)

Chair, Architectural Committee
MALA Treasurer